

Classical Ballet Academy

official school of Ballet Minnesota

St Paul: 314 Chester Street, St Paul, MN 55107
Woodbury: 7582 Currell Blvd, Suite 207, Woodbury, MN 55125

REGISTRATION Form - School Year 2016 – 2017

(Please complete both pages and sign the second page.)

PLEASE, Mail all Registration Forms to the St Paul/Lowertown Address

Location: St Paul – Lowertown () Woodbury ()

Student level: Pre-Ballet Woodbury Tues(), Thurs() / St Paul 4yr (), 5yr (), 6yr ()
Levels: 1(), 2A(), 2B(), 3(), 4(), 5(), 6(), 7(), 8()

Student Name: (Last) _____ (First) _____

Birthdate: ___/___/___ Age: _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail: _____

Home Phone: (____) _____

Mother/Guardian: _____

Cell Phone: (____) _____ E-mail: _____

Place of Work: _____ (this helps Ballet Minnesota with Funding requests)

Father/Guardian: _____

Cell Phone: (____) _____ E-mail: _____

Place of Work: _____ (this helps Ballet Minnesota with Funding requests)

Academic School: _____ (phone): _____

Local Newspaper: _____

√ **How did you find out about CBA:** () Word of Mouth () Ballet Minnesota Performance
() Website () Direct Mail () Yellow Pages () Social Media () Other: _____

√ **Make sure to include the following with registration:**

- one time yearly Registration Fee: \$75.00

- one time CBA Organizational Support Fee: \$50.00 (volunteers: \$25 credited back to tuition)

- full tuition (level 2 and up may pay in 3 payments the 1st Saturday of each month)

√ **Payment Method - Note: All Credit Card Info on this form will be shredded after recording.**

() Check/Cash Tuition and/or fees \$ _____ check # _____

() Credit Card * Tuition and/or fees \$ _____ + 5% Convenience Fee * \$ _____

Card Type (Visa/Master, Discover, etc) _____ Card # _____

Name on card as it appears _____ Expires _____

* A 5% Convenience Fee is added to all Credit Card Transactions to cover fees and processing.

Financial:

1. Registration, Tuition & Support Fee is due in full at registration. Monthly payments are available for level 2 and up. Tuition is based on a yearly program from September thru May. The tuition is broken down in cost per session.
2. CBA depends on volunteers. To that end there is a CBA organizational support fee of \$50.00/yr (pre-ballet – level 3) and \$75.00/yr (level 4-8) If a parent volunteers 4 or more hours of help for a production, \$25.00 will be credited back toward tuition. Fee will be paid at registration.
3. A \$50.00 non-refundable annual registration fee is required to hold a place in class. Fee will be paid at registration
4. Level 4 & Up: By signing this registration form you commit to a yearly contract with CBA.
5. Monthly & full session installments are due the first Saturday of each month and must be paid before a student attends class.
6. If a child registers for classes and then takes only one or a few classes during either Fall, Winter or Spring session, the full tuition for the session will be charged. There will be no refunds.
7. Refunds only for classes canceled by CBA.

Medical:

1. Please inform staff of any medical conditions which might affect class participation.
2. The parent or guardian agree that in case of medical emergency, after every reasonable effort has been made to contact them, to have the physician secured by the adult in charge of activities to hospitalize, secure treatment for and to order injection, anesthesia or surgery for the child. In the event any such treatment is not covered by insurance applicable to the activities, the parent / guardian will pay the expenses incurred in such emergency treatment.

Other Considerations:

1. Classical Ballet Academy, employees or guests shall not be held responsible for injury or illness to a student while student is attending classes or performing with CBA or Ballet Minnesota
2. A student must be registered as a CBA student at the time of a dance production in order to perform in that production.
3. Any photos taken by CBA or Ballet Minnesota of a CBA student, while enrolled in CBA (during class, rehearsal or performance), may be used by CBA or Ballet Minnesota for advertising, promotion, publication purposes.
4. A student's advancement, performance and roles are solely at the discretion of the directors.
5. If a student is late for class, teacher permission is required for child to enter class.
6. By signing below you give your consent to allow Classical Ballet Academy of Ballet Minnesota to use class, rehearsal or performance photos, which may include your child, to be used by CBA or BMN for marketing purposes.

Parent / Guardian: I acknowledge that I have read the above rules and by signing below I agree to the conditions of these CBA rules & regulations as stated above. (Form must be signed in order to be registered at CBA)

Signature: _____

Date: _____